



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
ALIPURDUAR URBAN ICDS PROJECT, ALIPURDUAR

Memo No. 30/APD-U/ICDS

Date:24/01/2020

NOTICE
DIRECT SELECTION OF ANGANWADI HELPERS (AWH)

As per decision taken in the District Selection and Monitoring Committee meeting dated 02/01/2020 **Online Applications** are hereby invited from the eligible **Female candidates only** to fill up the vacancies to the post of **Anganwadi Helpers (AWH) under Alipurduar Urban ICDS Project.** (Only for Alipurduar Municipality Ward No- III, IV, VI, VII, IX, XI, XX Only.

This is an honorary service and selected candidate will not be considered as Govt. employee.

Candidates are requested to read the following instructions before applying for the above post:

1. Portal for online application : www.eapplyicdsalipurduar.in

2. Date and time for online application:

From 10:00 a.m. on 30/01/2020 to 24/02/2020 5:30 p.m.

3. On successful submission of application candidate can **Print Acknowledge Receipt and requested to **preserve** it for future reference.**

4. Residence :

A candidate applying for the said post **must be the a resident of the Alipurduar Urban ICDS Project area, (Only Ward No III, IV, VI, VII, IX, XI, XX)**

The Candidates residing in above wards are eligible for the post of Anganwadi Helper (AWHs) considering the Project as unit. Selected candidates shall be posted in an Anganwadi Centre (AWC) under any of above ward of Alipurduar Municipality.


Child Development Project Officer
Alipurduar Urban ICDS Project

5. **Age** :

The applicant must be in the age limit of **18-45 years as on 01/01/2020**

(Date of birth should be between 01/01/1975 and 01/01/2002)

6. **Educational Qualification** :

- Minimum educational qualification Class VIII Passd.
- However a candidate with higher educational qualification will also be considered for the post of AWH.
- The above noted qualification must be possessed by the candidate on or before the date of publication of this notice.

7. **Vacancies** :

Name of POST	Ward no under Alipurduar municipality	No of Vacancy						
		Ur	SC	ST	OBC-A	OBC-B	PH	Total
Anganwadi Helper (AWH)	Ward no III	1	0	0	0	0	0	1
	Ward no IV	1	0	0	1	0	0	2
	Ward no VI	1	0	0	0	0	0	1
	Ward no VII	1	0	0	0	0	0	1
	Ward no IX	0	1	0	0	0	0	1
	Ward no XI	0	0	1	0	0	0	1
	Ward no XX	0	1	0	0	0	0	1
Total		04	02	01	01	00	00	08

* Vacancy may change

8. **Documents required for online application** :

a) **Residential Certificate** :

Residential certificate, issued **not more than 6 months old** as on date of publication of this Notice.

Issuing authorities :

Member of Parliament (MP)/Sabhadhipati, Zilla Parishad/Member of Legislative Assembly (MLA)/ Sabhapati, Panchayat Samiti / District Magistrate (DM) /Addl. District Magistrate (ADM)/Sub Divisional Officer (SDO)/Block Development Officer (BDO), Chairman /Vice - Chairman of Municipality etc.

Name of Ward must be mentioned clearly in residential certificate if it is issued by any authority other than Councilor and should be produced at the time of Viva in original.

b) **Age proof:**

Birth Certificate / School Certificate / Admit card or Certificate of Class X will be accepted as age proof of the candidate.

c) **Caste Certificate :**

- Caste certificate issued only by the **Sub-Divisional Officer** will be accepted.
- Otherwise the candidate will be treated as a general/UR candidate.
- Caste Certificate must be valid in respect of State of West Bengal and issued on or before publication of this notification.

d) **Certificate for person with Disability:**

Certificate with **40 % and above disability**, issued on or before publication of this Notification by the competent authority will be accepted. Otherwise, the candidate will be treated as a general candidate.

e) **Identity Proof :**

Candidates are requested to put ID Number of any Govt. approved Card (like PAN /AADHAR/Voter Card etc) at the time of online submission of application.

f) **Scanned Full Signature and Recent Passport size Colour Photograph** (Jpg or Jpeg format).

g) **Education qualification Certificate/testimonial as per Point No.6.**

No documents need to be uploaded (except photo and full signature) at the time of online application; Candidates are requested to mention only details of the documents as required.

9. Selection Process:

- a. Candidate for the said post will be selected through a **written examination** followed by a **viva-voce**.
- b. The total marks for written and viva-voce will be **100** in the ratio of **90:10**.
- c. If a candidate qualified in the written examination does not appear in the viva-voce she will be disqualified for selection as AWH.
- d. There will be no qualifying marks in the viva-voce test.
- e. A candidate must secure **30 marks to qualify for the Viva-Voce**. However, Selection Committee may take decision to call the candidates for viva -voce in **1:5 ratio**.
- f. For preparation of Panel marks obtained in the written examination as well as in the Viva- Voce test will be considered for preparation of merit list.

