



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
ALIPURDUAR-II ICDS PROJECT (ADDL), ALIPURDUAR
E-mail : cdpoapd2 @gmail.com

Notification No.16/ICDS/APD-II

Date: 09/02/2024

NOTICE

DIRECT SELECTION OF ANGANWADI HELPERS (AWH) 2024

As per decision taken in the District Level Selection and Monitoring Committee meeting held on 05/02/2024 **Online Applications** are hereby invited from the eligible **FEMALE candidates only** to fill up the vacancies to the post of **Anganwadi Helper (AWH) under Alipurduar-II ICDS Project (Addl.), Alipurduar.**

This is an honorary service and selected candidate will not be considered as Govt. employee.

Candidates are requested to read the following instructions before applying for the above post.

1. **Portal for online application:**

<https://eapplyicdsalipurduar.in>

2. **Date and time for online application:**

From 10.00 am on 20/02/2024 to 20/03/2024 upto 5.30 P.M.

3. On successful submission of application candidate can **Print Acknowledge Receipt** and requested to preserve it for future reference.

4. **Residence :**

A candidate applying for the said post **must be a permanent resident of the concerned Gram Panchayat where vacancy exists under the Alipurduar-II ICDS Project (Addl.) area**, consisting following Gram Panchayets:

(i) Tatpara-I (ii) Tatpara-II (iii) Mahakalguri (IV) Turturi (V) Kohinoor.

A candidate is considered for the vacancies of the Concerned Gram Panchayat in which she resides (according to residential certificate) and this residential certificate should be produced at the time of Viva-Voce in original. Selected candidates shall be posted in an Anganwadi Centre (AWC) in the concerned Gram Panchayat.

5. **Age :**

The applicant must be in the age limit of **18-35 years as on 01/01/2024.**

6. **Educational Qualification :**

- Minimum educational qualification **Class XII (twelve)** passed.
- The above noted Minimum Educational qualification must be possessed by the candidate on or before the date of publication of this notice.

7. **Vacancie details* :**

Name of the Gram Panchayet	Total No. of Vacancy	CATEGORY WISE VACANCY						
		Un-Reserved (UR)	UR (Person With Disability-PWD)	Schedule Caste (SC)	Schedule Tribe (ST)	Other Backward Class (OBC-A)	Other Backward Class (OBC-B)	Economically Weaker Section (EWS)
Tatpara-I	1	1	0	0	0	0	0	0
Tatpara-II	1	1	0	0	0	0	0	0
Mahakalguri	1	0	0	0	0	1	0	0
Turturi	1	0	0	0	0	0	0	1
Kohinoor	1	0	0	0	1	0	0	0

* Number of vacancy may change.

N.B:- candidates are requested to check the category of the vacancy of a particular G.P before applying for the post.

8. **Documents required for online application :**

- a) **Residential Certificate :**
Residential certificate, issued **not more than 6 months old** as on date of publication of this Notice.
Issuing authorities :
Member of Parliament (MP) / Sabhadhipati, Zilla Parishad / Member of Legislative Assembly (MLA) / Sabhapati, Panchayat Samiti / Pradhan, Gram Panchayat or,
District Magistrate (DM) / Addl. District Magistrate (ADM) / Sub Divisional Officer (SDO) / Block Development Officer (BDO), etc.
Name of Gram Panchayet must be mentioned clearly in residential certificate if it is issued by any authority other than Gram Panchayat Prodhnan and should be produced at the time of Viva-voce in original.
- b) **Age proof:**
Birth Certificate/Admit card or, Certificate of Class X will be accepted as age proof of the candidate.
- c) **Caste Certificate :**
 - Caste certificate issued only by the **Sub-Divisional Officer** will be accepted.
 - Otherwise the candidate will be treated as a general/UR candidate.
 - Caste Certificate must be valid in respect of State of West Bengal and issued on or before publication of this notification.
- d) **Certificate for Person With Disability (PWD):**
Certificate with **40 % and above disability**, issued on or before publication of this Notification by the competent authority will be accepted. Otherwise, the candidate will be treated as a general/UR candidate.
- e) **Identity Proof:**
Candidates are requested to put ID Number of any Govt. approved Card (like PAN /AADHAR/Voter Card etc) at the time of online submission of application.

- f) Scanned Full Signature and Recent Passport size Colour Photograph (Jpg or Jpeg format).
- g) Education qualification Certificate/testimonial.

No documents need to be uploaded (except photo and full signature) at the time of online application; Candidates are requested to mention only details of the documents as required.

9. Selection Process:

- a. Candidate for the said post will be selected through a **written examination** followed by a **viva-voce**.
- b. The total marks for written and viva-voce will be **100** in the ratio of **90:10**.
- c. If a candidate qualified in the written examination does not appear in the viva-voce she will be disqualified for selection as AWH.
- d. There will be no qualifying marks in the viva-voce test.
- e. A candidate must secure **30 marks to qualify for the Viva-Voce**. However, Selection Committee may take decision to call the candidates for viva –voce in **1:5 ratio**.
- f. For preparation of Panel marks obtained in the written examination as well as in the Viva- Voce test will be considered for preparation of merit list.

10. Syllabus for written examination :

(I) An essay of 150 words in mother tongue (Class-VIII standard)	:	15 Marks
(II) Arithmetic (Class VIII standard)	:	20 Marks
(III) Nutrition, Public Health, Status of Women	:	15 Marks
(IV) English language (candidates understanding of the simple and basic knowledge of English language), simple translation up to the level of class VIII	:	20 Marks
(V) General knowledge	:	20 Marks
▪ Viva-voce	:	10 Marks

11. Discontinuation:

- a) Age limit for discontinuation/termination from the honorary work of AWHs will be 65 years for all recruits as per extant govt. order.
- b) If it is found at any stage of selection process or even after selection that the candidate has submitted any wrong information regarding her Age, Caste, Educational Qualification, Residential address etc. her candidature is liable to be summarily rejected without assigning any reason thereof. Legal action as per govt. rule may also be initiated against her.

12. If selected, the rate of Honorarium & Additional Honorarium per month for AWH will be as per extant govt. order.

13. No candidates will be allowed to enter the Written / Viva centre without production of the valid Admit card.

14. The selection of AWH will be as per the Final decision of the District Level Selection and Monitoring Committee (DLSMC) Alipurduar as per vacancy and reservation.


15. Any candidate after selection in the post of AWH will have to be abiding by all the Govt. rules and Regulation as issued time to time and as applicable for working as AWH.

16. Tentative date of written examination : 30/06/2024.

17. Candidates will have to download Admit Card for written examination and for Viva-Voce test from the said websites.

18. Those candidates who will be selected for Viva Voce test will have to upload self-attested photo-copies of all the certificates as per Point No. 8 to the above website at the time of downloading the Admit Card for Viva-Voce. Candidates will have to show all these testimonials/ certificates in original at the time of Viva-Voce.

19. One candidate can submit only one application for a particular post. Multiple applications for same post will summarily be rejected.


Child Development Project Officer
Alipurduar-II ICDS Project, Alipurduar
Child Development Project Officer
Alipurduar II ICDS Project

Date: 09/02/2024

Memo No.16/(23)/ICDS/APD-II

Copy forwarded for kind information and taking necessary action to:

1. The Director of ICDS, Department of WCD & SW, Kolkata, W.B.
2. The Sabhadhipati , Alipurduar Jila Parishad
3. The District Magistrate , Alipurduar
4. The Chairman, District Selection & Monitoring Committee, Alipurduar.
5. The Additional District Magistrate (Dev.) , Alipurduar
6. The Sub-Divisional Officer, Alipurduar, with the request to publish in office Notice Board.
7. The District Programme Officer (ICDS), Alipurduar, with the request to publish in office Notice Board.
8. The District Information & Cultural Officer, Alipurduar, with the request to publish in office Notice Board.
9. The DIO, NIC Alipurduar , with a request to upload the notice on the District website.
10. The Sabhapati, Alipurduar-II Panchayet Samity, with the request to publish in office Notice Board.
11. The Block Development Officer, Alipurduar-II, with the request to publish in office Notice Board.
12. The Block Medical Officer of Health, Alipurduar-II, with the request to publish in office Notice Board.
13. The Assistant Director of Agriculture , Alipurduar-II, with the request to publish in office Notice Board.
14. The Block Land & Land Reforms Officer, Alipurduar-II, with the request to publish in office Notice Board.
15. Inspector In-Charge, Alipurduar-II Police Station, with the request to publish in office Notice Board.
16. The Sub-Inspector of Schools, Alipurduar-II, with the request to publish in office Notice Board.
17. The Post Master, Alipurduar-II Post Office, with the request to publish in office Notice Board.
- 18- 22) The Prodhan - Tatpara-I, Tatpara-II, Mahakalguri, Turturi and Kohinoor GP with the request to publish in office Notice Board.
- 23) Office Notice Board.
- 24) Guard File.


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